



# Automating Data In & Payments Out

Juliet Aurora, AIS Solutions & Kninja  
@julietaurora



Take a few moments  
to **Connect** with  
your neighbor

# Today's speaker



**Juliet Aurora**

President & CEO  
@julietaurora

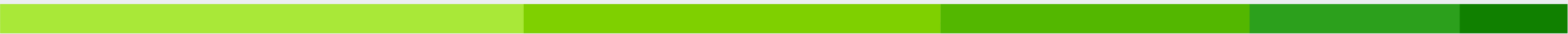
- CEO & Sensei at AIS Solutions
- Co-Founder of Kninja Knetwork
- Intuit Canada Mentor
- Member of Global Intuit Trainer Writer Network
- 2017 Intuit Global Firm of the Future Winner
- **2017 Nominated–Top 50 Most Influential Women in Accounting**
- 2016 IPBC Bookkeeping Firm of the Year
- Advanced Certified QBO Proadvisor

# **Agenda**

**Accounts Payable Processing - The Traditional Way**

**Accounts Payable Processing - The Cloud Way**

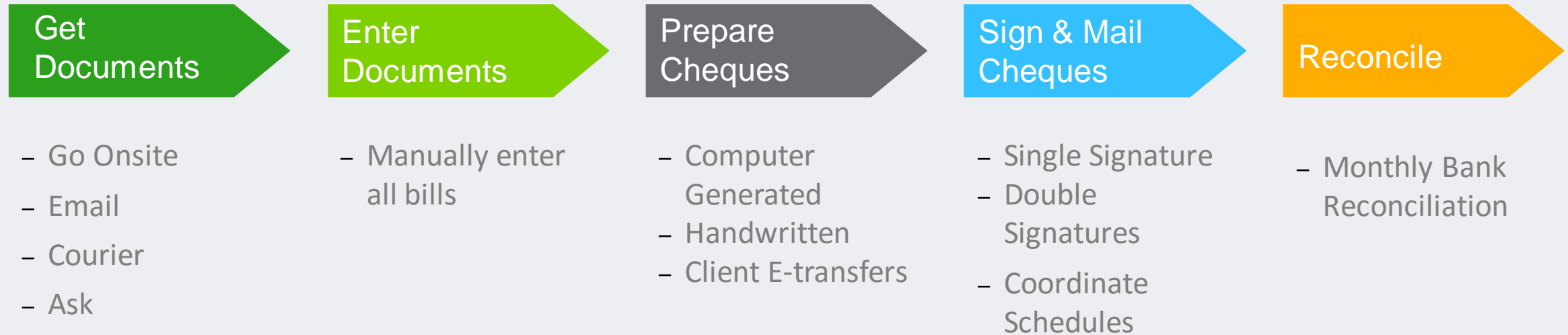
**Q&A**



# Accounts Payable Processing

## The Traditional Way

# Accounts Payable Processing - The Traditional Way



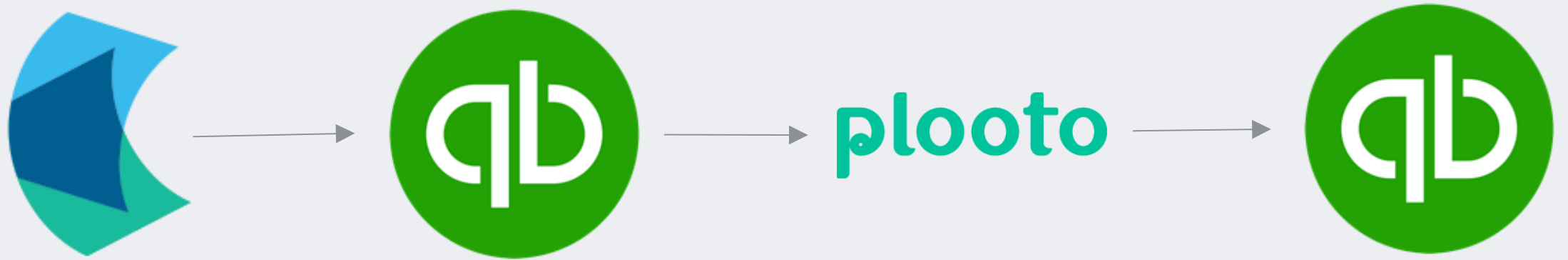
**BIGGEST PAIN POINT:** Getting the bills in a timely fashion from the clients so that there are no mad rush cheque runs!

# Accounts Payable Processing

## The Cloud Way



# Accounts Payable Processing - The Cloud Way





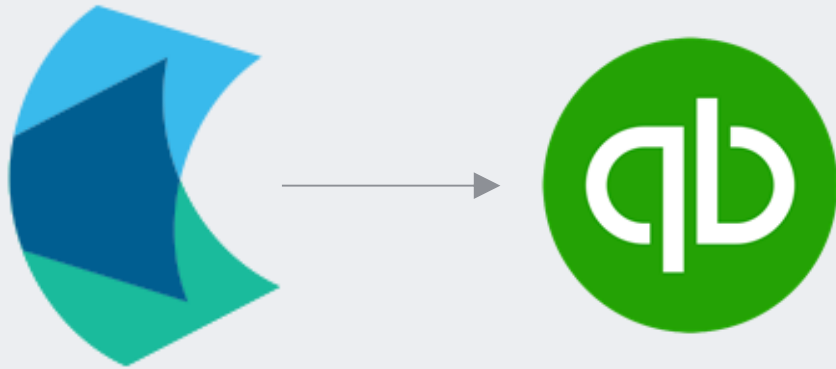
# Get the Data - Hubdoc



## Electronic Online Filing System

- Bank Statements
  - Cheques that Clear the Bank
  - E-Transfers made
- Automatic Fetch of Bills
  - Hydro
  - Cell Phones
  - Fedex, Purolator
  - 407ETR
  - Best Buy, Constant Contact, Mailchimp.....
- Email of Electronic Bills
- Smartphone App for Receipts
- ScanSnap Integration

# Publish the Data - Hubdoc to QBO



## Publishing Data

- Paperless
- OCR
- Set Rules
- Auto Sync
- Job Cost
- Class Coding
- Attaches pdf to Transaction

# Review the Data - QBO



## **Match to Bank Feeds**

- Bank Accounts
- Credit Card Accounts

Review the AP Report

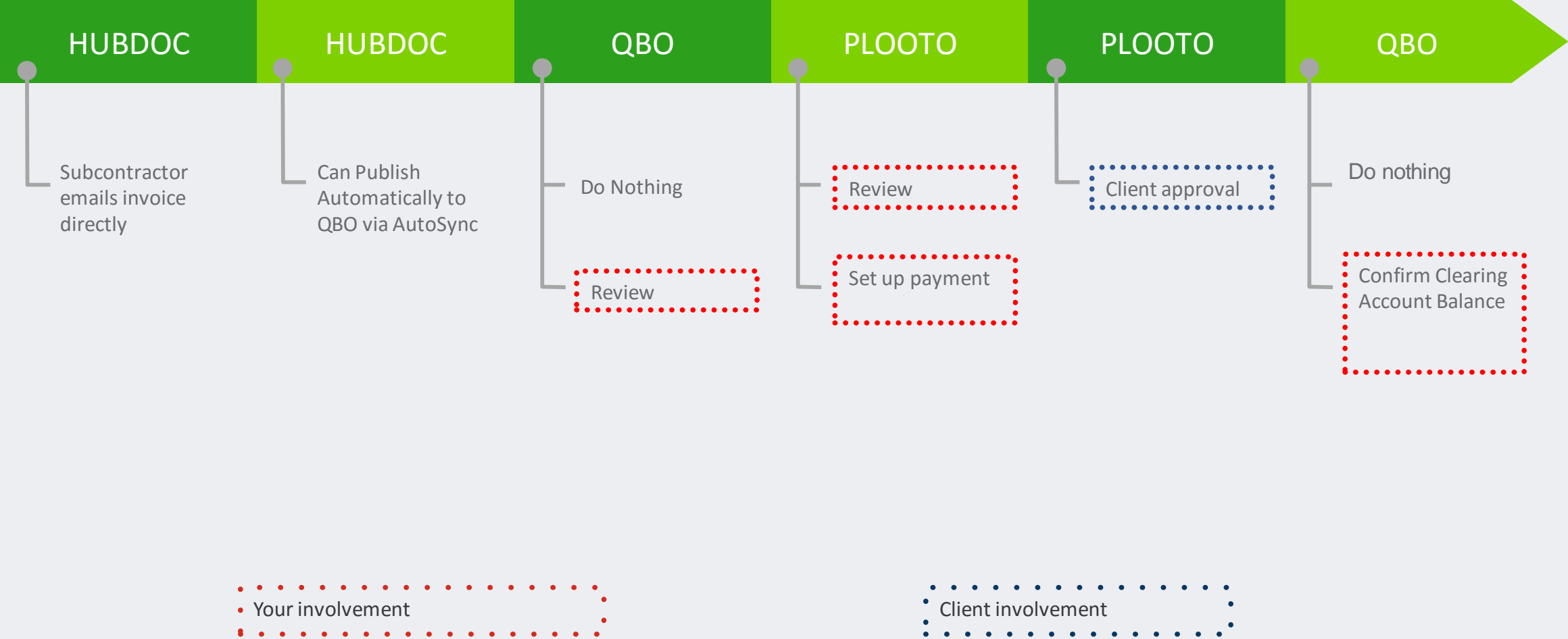
# Process the Payments - Plooto



## Auto Sync to Plooto

- Select Payments
- Clients Approval on the Go
- Maintain Signing Authorities
- Eliminate E-Transfers
- Vendor Notified

# Example - Subcontractor Invoice



# Process the Payments - Plooto

## **Auto Sync to Plooto**

- Select Payments
- Clients Approval on the Go
- Maintain Signing Authorities
- Eliminate E-Transfers
- Vendor Notified

# What You've Avoided



# Infographic Resources

If you would like an infographic for the workflows:

- HubDoc + QBO
- HubDoc + QBO + Plooto

Visit

[www.kninja.net/paymentworkflow](http://www.kninja.net/paymentworkflow)

To Download



# Questions?

Your opportunity to ask and learn

Connect with Me

@julietaurora

@AISolutions

@KninjaKnetwork

Get

**CONNECTED**

